



December 2013

Dear 636 Journeymen, MES and METs:

The 2012 Collective Bargaining Agreement allows you to qualify for a twelve (12) hour wage bonus each year if all the conditions of "Ready-To-Work" status are met for the prior year. Each of the following three components need to be "CURRENT" on your MUST Record.



18 current MUST Modules



Current MUST drug test (log in to [www.mustbsafe.com](http://www.mustbsafe.com) to check your record for currency).



Current First Aid Certification (submit training certificate to MUST)

If you are "current" on your MUST Record as of December 31, 2013, you will receive your bonus of twelve hours wage in the first quarter of 2014. For calendar year 2013, you only need to show that you are current in all the above trainings, even if you did not take them until near the end of the year.

**In order to qualify for your Ready-To-Work bonus in all years beginning January 2014, you need to maintain currency on all three components above throughout the calendar year. If there are any lapses in currency you will not qualify for the bonus during that calendar year.**

**It is your responsibility to go on the MUST website to check for currency.**

[www.mustbsafe.com](http://www.mustbsafe.com)

**Be aware of the expiration dates for your modules and certifications so that you can renew prior to the expiration date.**

To access your MUST record, go to [www.mustbsafe.com](http://www.mustbsafe.com). At the login prompt, use your full social security number or MUST ID number as your user name. Your password is the **first** four digits of your social security number.

It is our understanding MUST will count OSHA Thirty Hour classes for four years of MUST Safety Module currency and that only MUST Pure Safety online trainings and verifiable instructor-led trainings will be accepted. For MUST OSHA online training, submit a copy of your certificate to MUST for posting. **See the MUST website [www.mustonline.org](http://www.mustonline.org) for procedure to verify instructor-led OSHA Thirty Hour Trainings.**

There is no posting fee to 636 members to add trainings and certifications to the MUST records.

Please read all MUST information at [www.mustonline.org](http://www.mustonline.org), including the FAQ's. They will fully explain all MUST procedures.

BeneSys will use the MUST data base as of December 31, 2013 to determine eligibility for the Ready-To-Work bonus checks to be mailed in the first quarter of 2014.